



USAID | INDONESIA

FROM THE AMERICAN PEOPLE

Subject: Orangutan Conservation Services Program:
Maintaining Viable Populations in the Wild
RFP Number: Indonesia 06-018
Issue Date: August 31, 2006
Closing Date: October 17, 2006; 03:00 p.m. Jakarta time

Dear Potential Offerors:

The United States Government, represented by the U.S. Agency for International Development Mission to Indonesia (USAID/Indonesia) is seeking proposals from qualified organizations interested in providing the services to implement the program as fully described in the attached solicitation.

This is a full and open competition, under which any type of organization, large or small, commercial (for profit) firms or non-profit organizations, are eligible to compete. The prime contract award will be restricted to only U.S. firms and organizations. Subcontractors under the prime contract may be to other than U.S. firms. The use of local Indonesian firms as subcontractors is highly encouraged. The procedures set forth in Federal Acquisition Regulation (FAR) Part 15 shall apply.

The selected prime contractor will be responsible to implement cohesive and comprehensive conservation support activities for key, strategically selected orangutan populations – on both Sumatra and Kalimantan. The period of performance for the proposed contract is approximately three years from the effective date through September 30, 2009. The U.S. Government estimated value of this procurement is between \$7.5 and \$8 million. Funding will be provided incrementally over the period of the contract.

Offerors wishing to participate in this procurement are required to submit proposals in two separate volumes, as follows: Volume 1 as the Technical Proposal (original plus five copies) and Volume 2 as the Cost Proposal (original plus two copies). Proposals are to be submitted no later than 3:00 p.m. Jakarta time, October 17, 2006 by U.S. mail or courier. The offeror must propose costs that it believes are realistic and reasonable for the work. Cost proposals shall be evaluated as part of a best value determination for contract award.

A best value/tradeoff process contracting method will be used to evaluate proposals. All evaluation factors other than price, when combined, are significantly more important than price. Under the non-price evaluation factors, the Government will consider the following evaluation factors: Personnel Qualifications; Institutional Capability/Management Approach, Technical Approach; and Past Performance.

USAID/Indonesia anticipates one award under this solicitation. Please note that the U.S. Government may award this contract without discussions and as such initial proposals should represent the best possible and most competitive terms available. The U.S. Government reserves the right to issue more than one award or none as a result of this RFP.

The closing date and time, as well as other aspects of the RFP, may be amended. All amendments to this RFP will be placed on the Government Point of Entry (GPE) which is at: <http://www.fbo.gov>. Any amendments to this solicitation will be issued and posted through the GPE. While USAID/Indonesia intends to place this RFP and the amendments on the USAID/Indonesia Mission website, it is the GPE that is the official website for the RFP and all amendments. Offerors are encouraged to check the FedBizOpps website periodically.

The Interested Vendor List (IVL) is included in this solicitation. Also the Interested Vendor List menu on the FedBizOpps page is activated and enabled for offerors to register and view the list. Offeror can register and use the IVL so that firms can contact one another for consideration of teaming arrangements and subcontracting opportunities in response to this solicitation.

It is the responsibility of the recipient of this solicitation document to ensure that it has been received from the internet in its entirety. USAID bears no responsibility for data errors resulting from transmission or conversion processes.

If your organization decides to submit a proposal in response to this solicitation, it must be submitted in accordance with Section L of the RFP at the designated place and time indicated in Block 9 of the RFP cover page (Standard Form 33), or as amended. Please note that the designated office or Government installation for receipt of proposals is not the USAID/Washington mailroom or any other office of the U.S. Department of State in Washington, D.C. Any proposal not received in the designated office listed below by the closing date and time will be handled in accordance with FAR 52.215-1. Proposals, and modifications thereto, shall be submitted in sealed envelopes with the name and address of the offeror and the RFP number inscribed thereon to:

DESIGNATED OFFICE:

William E. Reynolds, Supervisory Contracting Officer
USAID/Indonesia - Office of Procurement
American Embassy Jakarta
Jl. Medan Merdeka Selatan 3-5
Jakarta 10110, Indonesia
E-mail: rfp06_018@usaid.gov
Fax: (62-21) 3483-0222

The submission of proposals electronically via e-mail or fax IS NOT AUTHORIZED for this procurement.

Offerors must comply with Section L – Instructions, Conditions, And Notices to Offerors and Section M - Evaluation Factors for Award. Offerors shall complete Section K – Representations Certifications and Other Statements of Offerors. Sections B through I of the solicitation will become the contract with blanks to be completed by the Contracting Officer. The proposal shall be prepared in two separate parts: the Technical Proposal shall address technical aspects only while the Cost Proposal shall present the costs and address related issues such as responsibility. Proposals must be signed by an official who is authorized to bind the organization.

Offerors shall submit 1 (one) original signed copy and 5 (five) copies of their Technical Proposal in a sealed envelope which clearly indicate that is in response to this RFP. Offerors shall also submit 1 (one) original signed copy and 2 (two) copies of their Cost/Business Proposal separately in a sealed envelope indicating that it is in response to this RFP and contains cost information.

QUESTIONS

Potential offerors may submit questions concerning this solicitation in writing to Mr. William E. Reynolds, Supervisory Contracting Officer, either by fax at (62-21) 3483-0222 or email (Email preferred) at rfp06_018@usaid.gov. The deadline for receipt of questions or requests for clarifications is no later than 4:00 p.m. Jakarta time, September 15, 2006. No questions will be answered after this deadline.

Oral instructions or explanations given before the award of the contract resulting from this solicitation and not formally contained in an amendment shall not be binding. Please do not contact USAID/Indonesia staff or its contractors directly since all communication must be through the Contracting Officer and in writing.

USAID/Indonesia encourages the participation to the maximum extent possible of small business concerns, small disadvantaged business concerns, service-disabled veteran owned small business concerns and women-owned small business concerns in this activity as the prime contractor or as subcontractors in accordance with Part 19 of the FAR. The maximum use of Indonesian firms and employees is strongly encouraged.

Issuance of this solicitation does not in any way obligate the U.S. Government to award a contract nor does it commit the U.S. Government to pay for costs incurred in the preparation and submission of a proposal. Furthermore, the Government reserves the right to reject any and all offers, if such action is considered to be in the best interest of the Government.

Thank you for your interest in USAID/Indonesia.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. E. Reynolds', with a stylized flourish at the end.

William E. Reynolds
Supervisory Contracting Officer
USAID/Indonesia